PRODU	JCTION: West Side Story	OPENS (we	ek of):	5-May-14					
DIREC	TED BY: Bob Gardner	CLOSES (da	te):	11-May-14					
Step No.	TASKS	RESOURC E	DURATION (weeks)	FINISHED (weeks prior to open)	PLANNED START DATE	PLANNED FINISH DATE	ACTUAL START DATE	ACTUAL FINISH DATE	ACTUAL STATUS
1	Preliminary Work				23-Dec-13	24-Feb-14	In Progress		
1.1	Setup Production Team	Bob, Emily	3	16	23-Dec	13-Jan			Completed
1.2	Director's Overview	Bob	4	14	30-Dec	27-Jan			Completed
1.3	Design Meeting 1	Team	1	14	20-Jan	27-Jan			Completed
1.4	Design Meeting 2	Team	1	13	27-Jan	3-Feb			Completed
1.5	Final Designs Due, Design Meeting 3	Team	1	11	10-Feb	17-Feb			Not Assigned
1.6	Facility Coordination	Bob, Emily	1	10	17-Feb	24-Feb			Ongoing
1.7	Prepare for Auditions	Bob, Emily	1	12	3-Feb	10-Feb			Completed
1.8	Task H	Name							
1.9	Task I	Name							
1.10	Task J	Name							
2	Set Design & Construction				30-Dec-13	28-Apr-14	In Progress		
2.1	Preliminary Set Design	Neil, Bob	5	13	30-Dec	3-Feb			Completed
2.2	Model/Rendering	Neil, ?	2	11	3-Feb	17-Feb			Completed
2.3	Final Set Design	Neil	1	11	10-Feb	17-Feb			Completed
2.4	Set Color Scheme	Kate, Neil	1	11	10-Feb	17-Feb			On Hold
2.5	Preliminary Set Constr. Estimate	Neil	1	11	10-Feb	17-Feb			Ongoing
2.6	Construction Drawings & Schedules	Neil	2	9	17-Feb	3-Mar			Completed
2.7	Set Construction	Neil, ?	6	3	3-Mar	14-Apr			Ongoing
2.8	Set Painting	Neil, ?	1	3	7-Apr	14-Apr			Not Assigned
2.9	Load Stage	Neil, ?	1	2	14-Apr	21-Apr			
2.10	Adjustments and Details	Neil, ?	1	1	21-Apr	28-Apr			

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Marketing & Publicity				24-Feb-14	05-May-14	Not Started		
Preliminary Marketing & Publicity Plan	Patty	1	7	10-Mar	17-Mar			Completed
Poster & Other Artwork Design	Patty, Kate	2	4	24-Mar	7-Apr			Completed
Poster & Other Artwork Printing	Patty	1	3	7-Apr	14-Apr			Ongoing
Program Design	Patty, Laura	2	3	31-Mar	14-Apr			Ongoing
Cast Bios Done	Bob, Emily	1	3	7-Apr	14-Apr			Not Assigned
Program Printing	Patty	1	2	14-Apr	21-Apr			On Hold
Mother's Day Brunch Plan	Name	2	8	24-Feb	10-Mar			
Catering & Serving Details	Name	1	3	7-Apr	14-Apr			
Brunch Decorations	Name	1		28-Apr	5-May			
Costumes				20lan-14	14-Δpr-14	Not Started		
Preliminary Costume Design	Name	2	13	20-Jan	3-Feb			Not Assigned
Final Costume Design	Name	2	11	3-Feb	17-Feb			Not Assigned
Costume Sources, Schedules, & Estimates	Name	1	10	17-Feb	24-Feb			Not Assigned
Costume Buy	Colleen,	1	6	17-Mar	24-Mar			Ongoing
Costume Borrow	Colleen,	1	6	17-Mar	24-Mar			On Hold
Costume Sewing & Alterations	Colleen	4	3	17-Mar	14-Apr			On Hold
First Fitting	Name	1	5	24-Mar	31-Mar			On Hold
Final Fitting	Name	1	3	7-Apr	14-Apr			On Hold
Task I	Name							
Task J	Name							
	TASKS     Marketing & Publicity     Preliminary Marketing & Publicity Plan     Poster & Other Artwork Design     Poster & Other Artwork Printing     Program Design     Cast Bios Done     Program Printing     Mother's Day Brunch Plan     Catering & Serving Details     Brunch Decorations     Costumes     Preliminary Costume Design     Final Costume Design     Costume Sources, Schedules, & Estimates     Costume Buy     Costume Sewing & Alterations     First Fitting     Final Fitting     Final Fitting     Final Fitting     Final Fitting	TED BY: Bob Gardner   CLOSES (da     TASKS   RESOURC     Marketing & Publicity   Preliminary Marketing & Publicity Plan   Patty     Preliminary Marketing & Publicity Plan   Patty     Poster & Other Artwork Design   Patty, Kate     Poster & Other Artwork Printing   Patty, Laura     Cast Bios Done   Bob, Emily     Program Printing   Patty     Mother's Day Brunch Plan   Name     Catering & Serving Details   Name     Final Costume Design   Name     Final Costume Design   Name     Costume Sources, Schedules, & Estimates   Name     Costume Buy   Colleen, Lisette     Costume Serving & Alterations   Colleen, Lisette     Final Fitting   Name	TED BY: Bob GardnerCLOSES (date):TASKSRESOURC BDURATION (weeks)Marketing & PublicityPathy1Preliminary Marketing & Publicity PlanPatty1Poster & Other Artwork DesignPatty, Kate2Poster & Other Artwork PrintingPatty1Program DesignPatty, Laura2Cast Bios DoneBob, Ernily1Program PrintingPatty1Program PrintingPatty1Serving DetailsName1Brunch DecorationsName1Preliminary Costume DesignName2Costume Sources, Schedules, & EstimatesName1Costume BuyColleen, Lisette1Costume BorrowColleen, Lisette1Cinsure FintingName1Final FittingName1Final FittingName1	TED BY: Bob GardnerCLOSES (date):11-May-14TASKSRESOURC (weeks)DURATION (weeks)FINISHED (weeks prior to open)Marketing & PublicityPatty17Poster & Other Artwork DesignPatty, Kate24Poster & Other Artwork PrintingPatty13Program DesignPatty, Laura23Cast Bios DoneBob, Emily13Program PrintingPatty12Mother's Day Brunch PlanName28Catering & Serving DetailsName13Brunch DecorationsName13Freilminary Costume DesignName213Final Costume DesignName16Costume BuyColleen, Lisette16Costume BurowColleen, Lisette16Costume Serving & AlterationsColleen43First FittingName13First FittingName13	TED BY: Bob GardnerCLOSES (Jate):11-May-14TASKSRESOURC EDURATION (weeks) prior to open)PLANNED START DATEMarketing & PublicityPatry1710-MarPreliminary Marketing & Publicity PlanPatty1710-MarPoster & Other Artwork DesignPatty, Kate2424-Feb-14Poster & Other Artwork PrintingPatty137-AprPoster & Other Artwork PrintingPatty137-AprProgram DesignPatty, Laura2331-MarCast Bios DoneBob, Emily137-AprProgram PrintingPatty137-AprProgram PrintingPatty137-AprProgram DesignName2824-FebCatering & Serving DetailsName137-AprPreliminary Costume DesignName21320-Jan-14Preliminary Costume DesignName21320-JanFinal Costume BorrowColleen, Lisette1617-MarCostume BorrowColleen, Lisette1617-MarCostume Serving & AlterationsColleen4317-MarFirst FittingName137-AprFirst FittingName1324-FebCostume Serving & AlterationsColleen1617-MarCostume Serving & AlterationsColleen1324-Mar <t< td=""><td>TED BY: Bob GardnerCLOSES (date):11-May-14TASKSRESOURC EDURATION (weeks)FINISHED (weeks) prior to open)PLANNED START DATEPLANNED PLANNED DATEMarketing &amp; PublicityPatty1710-Mar17-MarPoster &amp; Other Artwork DesignPatty, Kate2424-Mar7-AprPoster &amp; Other Artwork PrintingPatty137-Apr14-AprPoster &amp; Other Artwork PrintingPatty137-Apr14-AprPorgram DesignPatty137-Apr14-AprProgram DesignPatty1214-Apr21-AprProgram PrintingPatty137-Apr14-AprProgram PrintingPatty137-Apr14-AprProgram PrintingPatty137-Apr14-AprProgram DesignName2824-Feb10-MarCatering &amp; Serving DetailsName137-Apr14-AprPreliminary Costume DesignName21320-Jan3-FebFinal Costume DesignName21320-Jan3-FebCostume BuyColleen, Lisette1617-Mar24-MarCostume BuyColleen, Lisette1617-Mar24-MarCostume Sewing &amp; AlterationsColleen137-Apr14-AprFirst FittingName1317-Mar24-MarCostume BuyC</td><td>TED BY: Bob GardnerCLOSES (date):11-May-14TASKSRESOURC U PDURATION (weeks)FINISHE Veeks prior to open)PLANNED START DATEPLANNED FINISH DATEACTUAL START DATEMarketing &amp; PublicityPatty1710-Mar17-MarPoster &amp; Other Artwork DesignPatty, Kate2424-Mar7-AprPoster &amp; Other Artwork PrintingPatty137-Apr14-AprProgram DesignPatty, Laura2331-Mar14-AprProgram DesignPatty1210-Mar14-AprProgram DesignPatty1210-Mar14-AprProgram DesignPatty122824-Feb10-MarProgram PrintingPatty122824-Feb10-MarMother's Day Brunch PlanName2824-Feb10-MarCostumesPathy137-Apr14-AprProlininary Costume DesignName137-Apr14-AprProlininary Costume DesignName137-Apr14-AprCostumesPathy1224-Beb10-MarCostume BourgeName21320-Jan3-FebCostume DesignName11017-Feb24-FebCostume BourgeName1617-Mar24-MarCostume BourgeColleen, Lisette1617-Mar24-Mar</td><td>TED BY: Bob Gardner CLOSES (date): 11/May-14   TASKS RESOURC QURATION (weeks) FINISHED oppen) PLANNED START PLANNED PNISHE ACTUAL START ACTUAL FINISH   Marketing &amp; Publicity Patk 1 7 10-Mar 17-Mar V   Preliminary Marketing &amp; Publicity Plan Patty 1 7 10-Mar 17-Mar V   Poster &amp; Other Artwork Design Patty 1 3 7-Apr 14-Apr V   Poster &amp; Other Artwork Printing Patty 1 3 7-Apr 14-Apr V   Program Design Patty, Laura 2 3 31-Mar 14-Apr V   Program Printing Patty 1 2 14-Apr V V   Ratering &amp; Serving Details Name 1 3 7-Apr 14-Apr   Brunch Decorations Name 1 3 7-Apr 14-Apr   Preliminary Costume Design Name 1 3 7-Apr 14-Apr   Preliminary Costume Design Name 2 13 20-Jan 3-Feb   Final Costume Design Name 1 10 17-Feb 2-V   Costume Sources, Schedules, &amp; Estimates Name</td></t<>	TED BY: Bob GardnerCLOSES (date):11-May-14TASKSRESOURC EDURATION (weeks)FINISHED (weeks) prior to open)PLANNED START DATEPLANNED PLANNED DATEMarketing & PublicityPatty1710-Mar17-MarPoster & Other Artwork DesignPatty, Kate2424-Mar7-AprPoster & Other Artwork PrintingPatty137-Apr14-AprPoster & Other Artwork PrintingPatty137-Apr14-AprPorgram DesignPatty137-Apr14-AprProgram DesignPatty1214-Apr21-AprProgram PrintingPatty137-Apr14-AprProgram PrintingPatty137-Apr14-AprProgram PrintingPatty137-Apr14-AprProgram DesignName2824-Feb10-MarCatering & Serving DetailsName137-Apr14-AprPreliminary Costume DesignName21320-Jan3-FebFinal Costume DesignName21320-Jan3-FebCostume BuyColleen, Lisette1617-Mar24-MarCostume BuyColleen, Lisette1617-Mar24-MarCostume Sewing & AlterationsColleen137-Apr14-AprFirst FittingName1317-Mar24-MarCostume BuyC	TED BY: Bob GardnerCLOSES (date):11-May-14TASKSRESOURC U PDURATION (weeks)FINISHE Veeks prior to open)PLANNED START DATEPLANNED FINISH DATEACTUAL START DATEMarketing & PublicityPatty1710-Mar17-MarPoster & Other Artwork DesignPatty, Kate2424-Mar7-AprPoster & Other Artwork PrintingPatty137-Apr14-AprProgram DesignPatty, Laura2331-Mar14-AprProgram DesignPatty1210-Mar14-AprProgram DesignPatty1210-Mar14-AprProgram DesignPatty122824-Feb10-MarProgram PrintingPatty122824-Feb10-MarMother's Day Brunch PlanName2824-Feb10-MarCostumesPathy137-Apr14-AprProlininary Costume DesignName137-Apr14-AprProlininary Costume DesignName137-Apr14-AprCostumesPathy1224-Beb10-MarCostume BourgeName21320-Jan3-FebCostume DesignName11017-Feb24-FebCostume BourgeName1617-Mar24-MarCostume BourgeColleen, Lisette1617-Mar24-Mar	TED BY: Bob Gardner CLOSES (date): 11/May-14   TASKS RESOURC QURATION (weeks) FINISHED oppen) PLANNED START PLANNED PNISHE ACTUAL START ACTUAL FINISH   Marketing & Publicity Patk 1 7 10-Mar 17-Mar V   Preliminary Marketing & Publicity Plan Patty 1 7 10-Mar 17-Mar V   Poster & Other Artwork Design Patty 1 3 7-Apr 14-Apr V   Poster & Other Artwork Printing Patty 1 3 7-Apr 14-Apr V   Program Design Patty, Laura 2 3 31-Mar 14-Apr V   Program Printing Patty 1 2 14-Apr V V   Ratering & Serving Details Name 1 3 7-Apr 14-Apr   Brunch Decorations Name 1 3 7-Apr 14-Apr   Preliminary Costume Design Name 1 3 7-Apr 14-Apr   Preliminary Costume Design Name 2 13 20-Jan 3-Feb   Final Costume Design Name 1 10 17-Feb 2-V   Costume Sources, Schedules, & Estimates Name

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Step No	D. TASKS	RESOURC E	DURATION (weeks)	FINISHED (weeks prior to open)	PLANNED START DATE	PLANNED FINISH DATE	ACTUAL START DATE	ACTUAL FINISH DATE	ACTUAL STATUS
5	Props				10-Mar-14	07-Apr-14	Not Started		
5.1	Preliminary Prop List	Emily	1	7	10-Mar	17-Mar			Completed
5.2	Final Prop List	Emily, Neil	1	6	17-Mar	24-Mar			Ongoing
5.3	Prop Source Decisions	Name	1	5	24-Mar	31-Mar			Not Assigned
5.4	Prop Buy	Name	1	4	31-Mar	7-Apr			
5.5	Prop Borrow	Name	1	4	31-Mar	7-Apr			
5.6	Prop Build	Name	1	4	31-Mar	7-Apr			
5.7	Task G	Name							
5.8	Task H	Name							
5.9	Task I	Name							
5.10	Task J	Name							
6	Lighting				03-Feb-14	21-Apr-14	In Progress		
6.1	Preliminary Light Plan	Neil, Chris	2	11	3-Feb	17-Feb			Completed
6.2	Refine Light Plan, Specials	Neil, Chris	2	6	10-Mar	24-Mar			Ongoing
6.3	Final Light Plan	Neil, Chris	2	4	24-Mar	7-Apr			Ongoing
6.4	Light Equipment Inventory & Prep	Neil, Matthew	1	6	17-Mar	24-Mar			Completed
6.5	Hang & Focus	Neil Tech Crew	1	3	7-Apr	14-Apr			Ongoing
6.6	Light Cues	Neil Tech Crew	2	2	7-Apr	21-Apr			Ongoing
6.7	Lights Final Adjustment	Neil Tech Crew	1	2	14-Apr	21-Apr			On Hold
6.8	Task H	Name							
6.9	Task I	Name							
6.10	Task J	Name							

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Step N	o. TASKS	RESOURC E	DURATION (weeks)	FINISHED (weeks prior to open)	PLANNED START DATE	PLANNED FINISH DATE	ACTUAL START DATE	ACTUAL FINISH DATE	ACTUAL STATUS
7	Sound				03-Mar-14	28-Apr-14	In Progress		
7.1	Preliminary Sound Plan	Emily, Matthew	1	8	3-Mar	10-Mar			Ongoing
7.2	Refine Sound Plan, Specials	Name	1	6	17-Mar	24-Mar			Not Assigned
7.3	Final Sound Plan	Name	2	4	24-Mar	7-Apr			Not Assigned
7.4	Microphone Equipment Inventory	Matthew, Neil	1	5	24-Mar	31-Mar			Completed
7.5	Sound Equipment setup	Name	1	3	7-Apr	14-Apr			Not Assigned
7.6	Sound Cues	Name	2	2	7-Apr	21-Apr			Not Assigned
7.7	Sound Checks, Balance	Matthew Tech Crew	1	1	21-Apr	28-Apr			On Hold
7.8	Task H	Name							
7.9	Task I	Name							
7.10	Task J	Name							

<b>PRODUCTIO</b>	N: West Side Story	est Side Story OPENS (week of):		5-May-14						
DIRECTED B	BY: Bob Gardner	CLOSES (date)	):	11-May-14						
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11	Show Management & Crew				17-Mar-14	28-Apr-14	Not Started		
11.1	Identify Crew Requirements	Emily, Neil	1	6	17-Mar	24-Mar			Ongoing
11.2	Select Crew	Emily	2	4	24-Mar	7-Apr			Not Assigned
11.3	Train crew on rigging, curtains, scenery	Neil, Emily	1	3	7-Apr	14-Apr			On Hold
11.4		Name							
11.5		Name							
11.6		Name							
11.7		Name							
11.8	1st Tech Rehearsal	Name		1	28-Apr	28-Apr			
11.9	2nd Tech Rehearsal	Name		1	28-Apr	28-Apr			
11.10	Dress Rehearsal	Name		1	28-Apr	28-Apr			
12	Cast Audition/Rehearsals/Show				10-Feb-14	11-May-14	Not Started	l	
12.1	Auditions	Bob, Emily	1	11	10-Feb	17-Feb			Completed
12.2	Casting	Bob, Emily	1	10	17-Feb	24-Feb			Completed
12.3	Acting Rehearsals	Bob, Emily, Cast	8		10-Mar	5-May			Ongoing
12.4	Dance Rehearsals	Name	8		10-Mar	5-May			Ongoing
12.5	Music Rehearsals	Name	8		10-Mar	5-May			Ongoing
12.6	Off Script	Cast	1	3	7-Apr	14-Apr			
12.7	Rehearsal Meals	Name	2		21-Apr	5-May			
12.8	Tech Rehearsals	All	1		28-Apr	5-May			
12.9	Dress Rehearsals	All		1	28-Apr	28-Apr			
12.10	Show Time !	All			5-May	11-May			